

August 6, 2018



Job Description: Costumer, Milwaukee Youth Theatre Inc.

The Milwaukee Youth Theatre Costumer position is a contract position working in conjunction with the MYT technical support staff and reporting to the specific production Director.

Essential requirements for this position are effective and inclusive communications skills, Theatrical Costume experience and expertise, ability to follow instructions, multi-task and work independently. Working within budget under deadlines and having a flexible schedule. As well as the ability to work well with students and adult volunteers is also a requirement.

This position is a contract position. Pay rate is dependent on demonstrated skills and experience.

The Costumer's duties include, but are not limited to:

- Reading and analyzing the show script, Attend production.
- Meet with director to determine number of costumes and changes, period, style, color scheme. Submit sketches or samples to Director when possible.
- Attend all production meetings.
- Schedule times to measure actors, arrange fittings and alterations
- As much as possible, pull and adapt costumes from stock. Borrow, rent or build as needed with Director approval.
- Schedule final fittings dress rehearsal and minor changes.
- Determine where costume changes occur and how to execute them. If needed, post a schedule of costume changes and train student or parent dressers to assist the actors as well as maintain the dressing areas.
- Keep costumes clean and in good repair during the production.
- Execute or supervise repairs.
- Arrange any rentals, including, pick-up, repair, cleaning, and returning of costumes in a timely manner.
- Clean repair and return stock costumes to storage; leaving the area neat and organized.

Milwaukee Youth Theatre is a resident artist company at the Lincoln Center of the Arts located on Milwaukee's East Side. MYT utilizes two performance spaces within the Center. Ivory Hall is standard proscenium theatre seating in excess of 800. Studio 208 is a black box space seating 60. Studio 208 is also the rehearsal and construction space for MYT.